



**Move In Questionnaire**  
**March 13-22, 2020**  
**Enercare Centre, Exhibition Place**

Please take a moment to fill out the information below. This will help us better accommodate you during the move in period.

Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Person Responsible for Set Up: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

- |                          |  |     |    |
|--------------------------|--|-----|----|
| 1. Type of Construction: | Made of Drywalls                         | Yes | No |
|                          | Built by Show's Official Decorator (GES) | Yes | No |
|                          | Other (Specify): _____                   |     |    |

2. Does your booth contain flammable material such as Styrofoam or Coroplast? Yes No

3. How long is the set up of your booth? \_\_\_\_\_

4. What size/type vehicle will be used for delivery: \_\_\_\_\_ Quantity: \_\_\_\_\_

5. Forklift requirement (motorized) Yes: Duration \_\_\_\_ min No

**\*\*\*If you answered YES to question 5, do you require any special needs for unloading?\*\*\***

For example, you have 10 foot crates that may require fork extensions or chains for unloading (overweight/oversized/special requirements) Yes No

Please describe special requirements here: \_\_\_\_\_

Or contact: Lisa Pascoe at 416-447-8655 x 7721 or lisapascoe@canadablooms.com

6. Do you require use of a loading dock? Yes No  
**If yes, during** move-in move-out both

7. Will you hand carry product using main building entrance? Yes No  
**If yes, during** move-in move-out both

8. Does your booth contain motorized equipment or equipment that uses gas or propane? Yes No

9. Is your vehicle/trailer part of your booth display? Yes No

10. Do you have a vehicle that will be used for display? If Yes, please specify make: \_\_\_\_\_ Yes No

11. Do you intend to suspend banners/signage from the ceiling of the building? Yes No

**(If yes, don't forget to order this service from the Enercare Centre, forms are available in the exhibitor kit online)**

12. Are you planning to hand out food/drink samples or products? Yes No

13. As a reminder, have you sent in your mandatory Health & Safety Acknowledgement Form & Certificate of Insurance? Yes No

**Complete the Canada Blooms Move-in Request Schedule below:**

Circle the day and hour of preferred move-in time. Times will be assigned on a first come first serve basis.

Marketplace, Horticultural Societies & Education

**Wednesday, March 11, 2020** 8am 9am 10am 11am 12pm 1pm 2pm 3pm 4pm 5pm 6pm 7pm

\*\*\*\* ON WEDNESDAY HALL G IS A CONSTRUCTIONS ZONE AND PPE MUST BE WORN\*\*\*\*

**Thursday, March 12, 2020** 8am 9am 10am 11am 12pm

Do you require more than (½) one half an hour to unload your vehicle? Yes No

If so, please provide an estimate amount of time \_\_\_\_\_

In certain cases, specific aspects of your booth must be approved by Festival Management and/or Toronto's Fire Marshall. Your move-in time is automatically confirmed, unless we call you to make other arrangements.

**PLEASE FAX THIS FORM BACK TO 416-447-1567 OR EMAIL TO: [INFO@CANADABLOOMS.COM](mailto:INFO@CANADABLOOMS.COM) BY FEB 14, 2020.**

**QUESTIONS? PLEASE CALL LISA PASCOE AT 416-447-8655 X 7721.**