

Customs Event Recognition Request Form



Please complete in FULL (with signature) and return via e-mail to orders@twigroup.com.

Deadline Date: Applications for Customs Event Recognition should be submitted a minimum of 8 weeks prior to the event to maximize Customs Privileges for your event.

EVENT ORGANIZER / SHOW MANAGEMENT INFORMATION		
Legal Company Name:	Business Number:	
Company Type: <input type="checkbox"/> Canadian Organization <input type="checkbox"/> Foreign Organization	Company Website:	
Street Address (registered with above listed Business Number):		
City:	Province / State:	Postal Code / Zip:
Contact Name:	Tel:	Fax:
Title:	E-mail:	

EVENT & VENUE INFORMATION		
Event Name:		
Venue Name:		
Venue Street Address:		
City:	Province:	Postal Code:
Event Website:		

EVENT SCHEDULE INFORMATION	
Event Dates:	Hours:
Move-In Dates:	Move-Out Dates:

EVENT EXHIBITOR & ATTENDEE INFORMATION		
Public Event Access:	<input type="checkbox"/> Yes (Open to the General Public)	<input type="checkbox"/> No (Registration Required)
Sales / Items Imported for Sale:	<input type="checkbox"/> Yes (Sales on Show Floor allowed)	<input type="checkbox"/> No (Sales on Show Floor NOT allowed)
Total # of Exhibitors:	Total # of Foreign Exhibitors:	% of Foreign Exhibitors:
Types of Goods to be Imported for Exhibit:		
Types of Goods to be Imported for Give-Away:		
Anticipated # of Attendees:	Anticipated # of Foreign Attendees:	% of Foreign Attendees:
Countries where Foreign Attendees will be from:		

DESIGNATED OFFICIAL INFORMATION		
Services Required:	<input type="checkbox"/> Official Customs Broker	<input type="checkbox"/> Official Transportation Provider
Requested Privileges (TWI to complete):	<input type="checkbox"/> Border To Show (Option 2)	<input type="checkbox"/> 9993.00.00.00 (Temporary Entry) <input type="checkbox"/> 9830.00.00.00 (Foreign Organization)
Official Customs Broker: TWI Exhibition Logistics, Inc.	Broker Contact Name:	
3405 American Drive, Unit 11	Broker Tel:	
Mississauga, ON	Broker E-mail:	
L4V 2T6		

The purpose of this form is to authorize TWI Exhibition Logistics, Inc. ("TWI"), located at 3405 American Drive, Unit 11, Mississauga, ON L4V 2T6 (Business Number 129144481RM0001), a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods. Such business may include, but is not limited to, the following:

1. Accounting and payment of duties in respect of imported goods released under section 32 of the Customs Act;
 - a. At the customs office(s) located in all CBSA offices in Canada;
 - b. This authorization allows for the appointment of sub-agents including, but not limited to, W2C Customs Trade Management, 800 Stuart-Graham South, Suite 359, Dorval, QC H4Y 1J6, Business Number: 853402030RC0001;
2. The transportation, warehousing, and distribution of such goods;
3. Accessing Business Number import/export account(s) information.

This authority is granted for all shipments in relation to this event.

This order is placed with the specific understanding that we are engaging TWI as our agent. TWI performs customs services pursuant to its "Trading Conditions Applicable to Customs Services" as published online at <http://www.twiglobal.com/twicancustomsterms.pdf>. TWI performs its transportation services in the role of agent pursuant to the "Standard Trading Conditions of the Canadian International Freight Forwarders Association, Inc.", as published online at <https://www.ciffa.com/downloads/stc/ciffatradinfterms.pdf>. The foregoing terms, respectively, limit the liability of TWI and provide for time limits for making claims and filing suits. Notwithstanding any greater liability under TWI's "Trading Conditions Applicable to Customs Services" and "Standard Trading Conditions of the Canadian International Freight Forwarders Association, Inc.", the liability of TWI - however founded - for any and all services performed is agreed to hereby be limited to CAD 1000 (One Thousand Canadian Dollars) per transaction or occurrence, whichever is least, and in no event shall TWI be liable for any indirect or consequential damages including but not limited to any loss of profit.

CLIENT SIGNATURE	
I am requesting that TWI submits the information required for CBSA Event Recognition of my behalf. I have read and agree to the terms outlined above.	
Name:	Title:
Signature:	Date:
ORIGINAL SIGNATURE REQUIRED (Electronic Signature NOT Acceptable)	